

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
October 6, 2020

Members present – Jim Jones, Jim Gerdes, David Anderson, Frank Hilliard and Joe Sequeira.

Members absent – None.

Public in Attendance – Mr. David Alvares.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Joe Sequeira. Motion passed 5-0.

A motion to approve Bills Payable: October 2020 was made by David Anderson and seconded by Jim Gerdes. Motion passed 5-0.

A motion to approve the Conditional Can and Will Serve Letter for Villa Cordoba Unit IV Subdivision – Residential Partners, LP was made by Jim Gerdes and seconded by Frank Hilliard. Motion passed 5-0.

Meeting – 10/06/20
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The meeting was called to order at 7:00 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – None.

District Manager's Report –

Curtis Jorritsma reported water use for the month of September was 38.914 MG. This was consistent with usage for the summer months. The percentage loss for the month was higher, at 8.75% loss. Our BOD and TSS results remain high at the WWTF. We have drained the maturation pond for the third time and after each time the percolation rate has slowed down. We continue to communicate with the State, regarding the process we are conducting at the WWTF.

Curtis reported Well #7 (Woody Well), was back up on September 3rd but did not pass the BacT testing for two weeks. We chlorinated and flushed the well 3 times. The well was back online on September 14th. The water testing for the month of September met the required levels with the State. Cody has noticed significantly less sand coming up through the above ground sand filter.

Curtis informed the Board Villa Cordoba has started moving dirt on their phase 3 project. The project will be considered "at risk" and we will not issue any inspections or Can and Will Serve Letters until all Facilities and Storm Drain Impact Fees are paid. He also informed the Board he will be having an interview, on Wednesday, with a potential new employee. This individual was previously interviewed when we hired Mr. Rentfro. If he is willing to come onboard, the hope is to have a starting date of November 1st. Curtis reported he had a conversation with the operating team regarding our current

operations organizational structure. He received really good feedback and the hope is a new employee will be a good fit to our great team.

Directors Reports – None.

Action Items –

- A) The bills that are due to be paid in October were presented and a motion was made and seconded to pay them.
- B) Curtis presented the tentative subdivision map for the Villa Cordoba Unit IV Subdivision. The project is requesting connections for 43 single family homes. This project is on the corner of American Avenue and Villa Cordoba Avenue. Residential Partners, LP is requesting this Conditional Can and Will Serve Notice in order to be able to submit their tentative map to the County. At this time, the District does not have water capacity for the project. Mr. Frank Hilliard inquired into the options of purple pipe for reclaimed water as a possible requirement for new subdivisions. Curtis will be in contact with Mr. Spencer Supinger and Mr. Stuart Spencer as to what options the District may have regarding reclaimed water policy/ordinance. Staff recommends approving the Conditional Can and Will Serve Letter for 12 months. A motion was made and seconded to approve the Conditional Can and Will Serve Letter.

Discussion Items –

- A) Curtis reported he received the draft of the Water and Storm Drain Master Plan from QK on Friday and the Sewer Master Plan form Black Water Consulting on Monday. He has started to review them. He will provide a copy to the Board at the November meeting and have a discussion.
- B) Curtis distributed the Financial Statements and Independent Auditor's Report along with the Report on Accounting Controls and Procedures as of June 30, 2020. He went over the Statement of Revenues, Expenses and Changes in Net Position. Our net worth was \$261,541 higher than last fiscal year. He requested the Board to look over the reports and if anyone has any questions, to contact Curtis. There will be an action item at the November meeting to accept the audit.

Closed Session

The Directors Convened to Closed Session at 8:32 p.m. to conference with Real Property Negotiator per Government Code Section 54956.8. Property: APN 015-015-024.

Directors returned to Open Session at 8:47 p.m. Staff was given direction by the Board.

There being no further business the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,



Approved by:



Board Member



Date