

Hilmar County Water District
Board of Directors Meeting
LOCATION: TELECONFERENCE – SEE BELOW
May 5, 2020 @ 7:00pm

AGENDA

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates from the Governor's Executive Order 33-20, the County Public Health Office, and the CDC to shelter in place in an effort to minimize the spread of COVID-19 (Coronavirus), please note the following changes to the District's ordinary meeting procedures:

- The District Office will not be open to the public for this meeting.
- This meeting will be conducted via video and teleconference using Zoom.
- All members of the public seeking to observe and/or to address the Board may participate in the conference in the manner described below.

HOW TO PARTICIPATE IN THE MEETING:

Telephone:

Listen to the meeting live by calling in at **(669) 900-9128**. When asked, enter the **Meeting ID: 828 2317 9606** followed by the pound (#) key.

Computer and Mobile Devices:

Watch a livestream or listen to the meeting using Zoom by navigating your internet browser to <https://us02web.zoom.us/j/82823179606>. (NOTE: You may need to install additional software or applications to ensure proper connectivity)

HOW TO SUBMIT PUBLIC COMMENTS:

Prior to the Meeting: Please email comments to dina@hilmarcwd.org. Please type "Public Comment" in the subject line. Please indicate in your email the agenda item to which your comment applies. Comments submitted prior to 2:00 p.m. the day of the meeting will be provided to the Directors before the meeting begins. Any comment sent via email after that deadline is not guaranteed to be heard by the Board. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.

During the Meeting: When prompted for additional comments by the Board President, unmute your computer/device. Begin by clearly stating your first and last name, your address, and your comment.

ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES:

Board Meetings are accessible to people with disabilities and others who need assistance. Individuals who need special assistance or a disability-related modification or accommodation to observe and/or participate in this meeting and access meeting-related materials should contact Dina Borges, Office Manager, at least 48 hours



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prior to the meeting at (209) 632-3522 or dina@hilmarcwd.org. Advanced notification will enable the District to swiftly resolve such requests to ensure accessibility.

PUBLIC RECORDS:

Public records that relate to any item on the open session agenda for a meeting are available for public inspection. Those records that are distributed after the agenda posting deadline for the meeting are available for public inspection at the same time they are distributed to all or a majority of the members of the Board. The Board has designated the District's website, <https://www.hilmarcwd.org/> as the place for making those public records available for inspection. The documents may also be obtained by calling the Office Manager.

1. Call to Order

2. Roll Call

Jim Jones, President	_____
Frank Hilliard, Vice-President	_____
David Anderson, Board Member	_____
Jim Gerdes, Board Member	_____
Joe Sequeira, Board Member	_____

3. Consent Items

- Agenda
- Meeting Minutes – April 7, 2020 Board of Directors Meeting
- Financial Information for March 2020
- Accept as Complete Project 18-05: Southside Utility Replacement Project, and allow Staff to issue the Notice of Completion.

4. Public Forum:

(Persons in attendance are welcome to introduce any topic within the District's jurisdiction. Matters presented under this heading may be discussed, but no action will be taken by the Board at this meeting.)

5. District Manager's Report

6. Director Reports:

(Directors may present information, request information, or request an item be placed on a future agenda.)



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7. Action Items:

- a. Approve Bills Payable: May 2020.
- b. Approve Extension of Conditional Can and Will Serve Letter for Ducheneaux Development Project (Lyle and Patty Ducheneaux).
- c. Approve Extension of Conditional Can and Will Serve Letter for Karen Ellington/Richard Homer.
- d. Consider Awarding Contracts for the Water, Sewer, and Storm Drain Master Plans.
- e. Consider Resolution No. 532, a Resolution Temporarily Adjusting Policy for Issuing Conditional Can and Will Serve Notices to Developers.
- f. Consider Contract for Engineering Services – Quad Knopf, Inc. dba QK.

8. Discussion Items:

- COVID-19 (Coronavirus) Update
- 2020/2021 Budget

9. Closed Session

- Conference with Real Property Negotiator per Government Code Section 54956.8. Property: APN 015-015-024.

10. Adjourn

