

HILMAR COUNTY WATER DISTRICT
BOARD OF DIRECTORS MEETING
November 1, 2022

Members Present – Jim Jones, David Anderson, Jim Gerdes, and Tony Salvador.

Members Absent – Frank Hilliard.

Public in Attendance – None.

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Action Items

A motion to approve the Consent Items was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to Table Item 4a – Oath Administered to Appointed Directors was made by Jim Gerdes and seconded by David Anderson. Motion passed 4-0.

A motion to approve Bills Payable: November 2022 was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve the Hilmar County Water District’s Meeting Schedule for the 2023 Calendar Year was made by David Anderson and seconded by Jim Gerdes. Motion passed 4-0.

A motion to accept the HCWD 2021/2022 Audit Report was made by David Anderson and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve the Connection Fee Rate Study Proposal from QK Engineering was made by Jim Gerdes and seconded by Tony Salvador. Motion passed 4-0.

A motion to approve the Test Hole Project Conceptual Plan was made by Tony Salvador and seconded by David Anderson. Motion passed 4-0.

Meeting – 11/01/22
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The meeting was called to order at 5:28 p.m. by President Jim Jones.

Consent Items – A motion was made and seconded to approve the Consent Items.

Public Forum – None.

Directors Organizational Proceedings Conducted by District Secretary –

Curtis requested to consider having this item tabled as Mr. Frank Hilliard was not present and he is one of the board members taking the oath. We will bring item to the December meeting. A motion was made and seconded to Table Item 4a.

District Manager's Report –

Curtis reported the water loss for the month of October was 8.9%. This may be higher due to flushing of the fire hydrants caused by the Well #7 repairs. The loss percentage remains within industry standards. Total water pumped for October was 31.857MG and the total billed was 28.996MG. TSS and BOD results continue to remain under the State standard of 40mg/L. TSS was 26mg/L and BOD was 34mg/L.

Curtis reported Well #7 has been repaired and put back together. There was approximately 20 feet of sand at the bottom of the casing. The sand was air lifted out. We believe the small sounding tube access, which is 2 to 3 inches in diameter, was where the sand was coming from. The hole has been sealed off. The sand separator was put back in the well. The casing is in great condition. We did flush the water lines last week and there was a lot of sand that was cleared out of the fire hydrants.

Curtis informed the Board the results from the lead and copper sampling were received. No lead was found. Couple of the results reflected copper in the lines.

Curtis reminded those Board Members who have not yet completed the Sexual Harassment Prevention and the Ethics Training, to please do so as soon as possible.

Curtis informed the Board that Dina will be on vacation next week and he will be on vacation later in the month, for two weeks. He also informed the Board, HCWD family is growing, Jonathan and his wife and Zac and his wife are each expecting their second child.

Curtis reported the District received a letter from SDRMA notifying us we had no paid worker's compensation claims in 2021-22. With this great feat, the District receives incentive point thereby reducing our annual contribution amount. Also, members without claims receive a lower experience modification factor, which also reduces our annual contribution amount. We greatly appreciate the effort staff puts into maintaining a safe environment.

Director Reports –None.

Action Items –

- A) The bills that are due to be paid in November were presented. A motion was made and seconded to pay the bills presented.
- B) Curtis presented the Hilmar County Water District's Meeting Schedule for the 2023 Calendar Year. A motion was made and seconded to approve the meeting schedule.
- C) Curtis stated the 2021/2022 Audit Report was presented at the October meeting. He inquired if there were any questions of the report presented. There were none. A motion was made and seconded to accept the HCWD 2021/2022 Audit Report.
- D) Curtis presented the Connection Fee Rate Study Proposal from QK Engineering in the amount of \$7,800.00. The study will analyze the developer fees. This study is part of the 2022/2023 budget. A motion was made and seconded to approve the Connection Fee Rate Study.

- E) Curtis presented the Test Hole Project Conceptual Plan from Hilmar Cheese Company. Hilmar Cheese Co. contacted Curtis to discuss what projects may work to be part of their plan with. This would be a joint effort between Hilmar Cheese Co. and Hilmar County Water. They pinpointed the project to be the test hole for the possibility of a new well. The project budget is estimated at \$303,830.00. HCWD's portion is \$234,830.00 and HCC's is \$69,000.00. This still requires EPA project approval for scope and budget. Approval tonight, would be approval of the tentative numbers provided to the Board tonight and tentatively authorize the District to spend the money on a test hole. Mr. Anderson stated that the District does need a new well. A motion was made and seconded to approve the Test Hole Project Conceptual Plan.

Discussion Items –

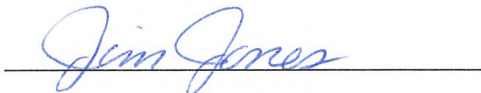
- A) Curtis provided an update on the recruitment to replace Diane, who is leaving the District to take on the roll of being a full time Nana. We are happy for Diane. We will miss her greatly. We posted the opening on our website, HCWD office, post office and the Hilmar Community Facebook page. We have received a few applications and will start going through them and follow up with interviews and hopefully find the perfect fit for the District.

There being no further business the meeting was adjourned at 6:24 p.m.

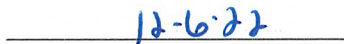
Respectfully Submitted,



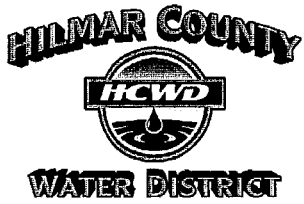
Approved by:



Board Member



Date



Hilmar County Water District

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P.O. Box 1060

Hilmar, CA 95324

(209) 632-3522

2023 Meeting Dates

5:30 P.M.

January 3rd

February 7th

March 7th

April 4th

May 2nd

June 6th **(5:00 p.m.)**

July 11th

August 1st

September 5th

October 3rd

November 7th

December 5th